

Ashwani Kumar Singh
(Former Judge, Patna High Court)
Administrator of the Bihar Cricket Association

STANDARD OPERATING PROCEDURE
Administration of the Bihar Cricket Association during the tenure of the Administrator
appointed by the Hon'ble Supreme Court of India

Under the orders dated 20.08.2026 and 16.09.2026 of the Hon'ble Supreme Court of India in
M.A. Nos. 1930-1931/2025 in SLP(C) Nos. 21132-21133/2025

Date: 08.10.2026

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1. Background and appointment

- 1.1. By its order dated 12.08.2025 in SLP(C) Nos. 21132-21133/2025 (*Secretary, Bihar Cricket Association v. Bihar Cricket Association & Ors.*), the Hon'ble Supreme Court of India (the "Court") appointed Hon'ble Mr. Justice L. Nageswara Rao as the Ombudsman of the Bihar Cricket Association (the "BCA"), who, after examining the electoral college of the BCA in M.A. Nos. 1930-1931/2025, submitted his Report dated 26.02.2026 (the "Report"). By its order dated 20.08.2026, the Court directed that the recommendations contained in the Report shall come into force forthwith as an interim measure and appointed an Administrator to proceed in accordance with paragraph 91 of the Report. Hon'ble Mr. Justice Deepak Gupta presently holds office as the Ombudsman of the BCA (the "Ombudsman").
- 1.2. Thereafter, by its order dated 16.09.2026, the Court appointed Justice Ashwani Kumar Singh, former Judge of the Patna High Court, as the Administrator of the BCA (the "Administrator"), who accepted the appointment by his letter dated 26.09.2026. Paragraphs 3, 6 and 7 of the order dated 16.09.2026 read as under:

"3. The learned Administrator shall proceed further in accordance with what has been recommended by the learned Ombudsman as contained in paragraph 91 of the recommendations.

6. We restrain the present Board from convening any Annual General Meeting or undertake any other exercise till the newly appointed learned Administrator Hon'ble Mr. Justice Ashwini Kumar Singh, takes over.

7. Any further action at the end of the present Board shall be undertaken only after obtaining approval from the newly appointed learned Administrator."

[Emphasis supplied]

- 1.3. In this Standard Operating Procedure (the "SOP"), "Rule" means a rule of the Amended Rules and Regulations, 2025 of the BCA (the "BCA Rules"), "Committee of Management" means the Committee of Management (Apex Council) of the BCA constituted under Rule 16, and the expression "Administrator" refers to the Administrator appointed by the Court vide its order dated 16.09.2026 and not to an "Administrator" as defined in Rule 1(A)(a).

2. Mandate of the Administrator

- 2.1. Paragraphs 90 and 91 of the Report, to which paragraph 3 of the order dated 16.09.2026 refers, read as under:

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*“90. Administrator: Upon examination of the allegations pertaining to DCA elections, I have sufficient reason to believe that the electoral college requires a thorough reassessment. **I recommend that an Administrator be appointed by this Hon’ble Court, who shall be tasked with conducting a verification exercise across all DCAs, similar to the exercise undertaken in 2022 by the Ombudsman-appointed committee.** It is imperative to ensure that the electoral college only consists of valid member-clubs and does not become a tool for proxy voting through invalid clubs. Furthermore, any changes to the electoral college in the future must be done strictly in accordance with the constitution of the DCAs. In the event any club of a DCA is sought to be removed from the electoral college, a proper notice to such a club must be given, they must be given an opportunity of being heard, and the decision should be subject to a mechanism of challenge before the Ombudsman. Similarly, any new affiliation to a club in a district, should also follow due legal process stipulated in the articles of association/ rules and regulation of the concerned entity.*

*91. Fresh elections: Several discrepancies pertaining to the electoral college have been enumerated above. In light thereof, the elections of BCA conducted in 2025 cannot be deemed to having been conducted freely and fairly. **It is therefore recommended that after the Administrator has completed his task of verification of DCA clubs,** the BCA’s electoral college should be recalibrated and elections to the DCAs and BCA should be conducted in accordance with the rules and regulations governing the BCA and the various DCAs.”*

[Emphasis supplied]

- 2.2. From a joint reading of paragraphs 90 and 91 of the Report, the principal mandate of the Administrator is confined to **(i) conducting a verification exercise across all District Cricket Associations** (the “DCAs”) and **(ii) preparing a corresponding electoral roll**, whereupon the electoral college of the BCA is to be recalibrated and elections to the DCAs and the BCA held under their respective rules. In the course of the verification, no club shall be removed from the electoral college without proper notice, an opportunity of hearing and a right of challenge before the Ombudsman, as required by paragraph 90 of the Report.
- 2.3. Under paragraphs 6 and 7 of the order dated 16.09.2026, the Administrator also supervises the “present Board”, an expression that refers to the present Committee of Management, being the body that governs the affairs of the BCA under Rule 16(1) (which itself refers to the BCA as “the **Board**”) and its governing body under Rule 16(10). Every further action of the Committee of Management, and every action taken in the name of the BCA by its office bearers, the Chief Executive Officer (the “**CEO**”), managers and staff, therefore requires the prior approval of the Administrator.

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- 2.4. It is, however, clarified that the Administrator does not take over the day-to-day management of the BCA, which continues with the CEO and the professional management under the Committee of Management (Rules 21(2), 22(1) and 25(1)), and his approval does not relieve any person of responsibility for the action approved. Decisions of the Cricket Committees and the Umpires Committee on selection, coaching and umpiring (Rules 23 and 24(3)), and disputes within the jurisdiction of the Ombudsman (Rules 43 and 44), fall outside this SOP, save that selection trials and camps shall be notified and recorded as provided in Section 13 of the present SOP. The Administrator does not take sides in the proceedings pending before the Court, and the present arrangement is interim and subject to the further orders of the Court.
- 2.5. This SOP is in 2 parts: Part A governs the general administration of the BCA under paragraph 7 of the order dated 16.09.2026, and Part B, on the verification of clubs, will follow as stated in Section 17.

Part A: General Administration

3. The basic rule

- 3.1. No action shall be taken or implemented by or on behalf of the BCA without the approval of the Administrator, which may be either:
- a) a standing approval, given in advance by the Administrator, for the routine matters listed in Section 4; or
 - b) a specific approval, given on a proposal made under Section 6, for every other matter.
- 3.2. Every proposal for approval must be sent on the official letterhead of the BCA and signed by the CEO/Secretary, and every proposal involving finance must also be signed by the GM (Accounts), who is a Chartered Accountant. The signed letter must be sent via email. The approval shall be given in writing, either by letter or by email from administratorbiharcricquet@gmail.com. There shall be no oral or deemed approval, and the absence of a reply from the Administrator shall not be treated as approval.

4. Standing approval

- 4.1. The Administrator will grant a standing approval, in the manner provided in paragraph 4.2, for the following matters, provided that they are within the budget and at existing rates:
- a) salaries, wages, retainers and statutory dues of existing employees and of persons engaged under existing contracts;

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- b) taxes, statutory fees, rent, utility bills and routine upkeep of existing premises and grounds;
 - c) participation of BCA teams in BCCI tournaments, including the travel, stay, allowances, match fees and medical expenses of players and team officials, at rates approved by the BCCI or the BCA (Rules 17(4)(j) and 26(6));
 - d) permissions to Members under Rule 32, under the existing rules;
 - e) any other bona fide routine expense not exceeding ₹15,000 in a single instance.
- 4.2. A standing approval for any class of matters in paragraph 4.1, other than routine expenses not exceeding ₹15,000 in a single instance, which may be incurred from the date of this SOP subject to Section 7, shall be granted by the Administrator in due course, by written direction, and only after a full picture of that class has been placed before him and reviewed. In particular, as directed at the first meeting held on 01.10.2026, the standing approval for the release of salaries, wages, retainers and other recurring payments to personnel shall be granted only after the Secretary has furnished a detailed list of all persons paid by the BCA, stating for each person the post held, whether an employee or engaged on contract, the date of appointment, the tenure and the length of the contract, and the salary or remuneration, together with the order or contract under which the person was appointed or engaged. Until a standing approval is granted for a class of matters, every payment in that class shall require specific approval under Section 6, which may be sought by a single consolidated proposal for each month.
- 4.3. Until the budget for 2026-27 is approved, an expense shall be treated as within the budget if it does not exceed the level of the same expense in 2025-26. The standing approval does not extend to any new appointment, revision of pay or rates, new contract or renewal of a contract, and no payment shall be split to bring it within a limit. Every payment under the standing approval shall be examined and signed by the General Manager (Accounts) of the BCA, who is a Chartered Accountant (the “**GM, Accounts**”), as provided in Section 7, before it is made. The Administrator may withdraw or modify the standing approval at any time.
- 5. Matters requiring specific approval**
- 5.1. The matters listed below, which are drawn from the BCA Rules, require the specific prior approval of the Administrator. The list is illustrative, and every matter not covered by Section 4 requires specific approval.

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S. No.	Matter	Rules
1.	Any payment, purchase, engagement or contract, for expenditure or income, above ₹15,000 in a single instance	17(4)(c), 24(1), 26(20)
2.	The annual budget, its revision, and any expenditure outside it	9(5)(e) and (h), 26(24)
3.	Investments, premature withdrawal of fixed deposits, raising funds or borrowing	9(5)(g), 17(4)(h), 26(25)
4.	Opening or closing a bank account; any change in authorised signatories	24(2), 39
5.	Any dealing in immovable property	17(4)(g), 26(3)
6.	Grants or subsidies to Members; financial aid; any increase in allowances or tariffs	5(B), 6(3), 26(23), 26(26)
7.	Appointment, removal or change in the terms of the CEO, managers or staff; engagement of auditors, bankers, lawyers, the Electoral Officer, the Ethics Officer or other professionals	17(4)(l) and (n), 24(1), 25, 35, 36, 42
8.	Framing or amending any rule, regulation or guideline	7(4)(b), 17(4)(j) to (o), 34, 50
9.	Convening any General Body meeting; any election, nomination or filling of a vacancy	8, 9(3)(d), 10, 11, 16(9), 35
10.	Membership of the BCA, recognition of a DCA, ad-hoc committees, and any change in the clubs of a DCA	3, 4(I), 5; Report, paras 85 and 90
11.	Show-cause notices, disciplinary action and suspensions	5(A)(iv), 19, 44(6)
12.	Instituting, withdrawing or settling legal proceedings; engaging counsel	17(4)(d), 49

5.2. Any proposal to hold an election will be considered in the light of paragraph 91 of the Report. A complaint or reference to the Ombudsman under Rule 44 does not require approval, but a copy of it shall be sent to the Administrator.

5.3. No person shall be appointed, engaged, promoted, suspended, dismissed or removed from the service of the BCA, and no contract of employment or professional engagement shall be made, renewed or terminated, without the express prior permission of the Administrator.

6. Proposals

6.1. Every proposal shall be sent by the CEO or the Secretary, after it has been examined and signed by the GM, Accounts, under Section 7 where it involves the spending of any money

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of the BCA, to administratorbiharcricquet@gmail.com in the format set out in the Schedule, and shall state:

- a) the proposal, and the office bearer or officer proposing it;
 - b) the reasons for the proposal, including the desirability and necessity of the proposal, in clear and complete terms, and the options or alternatives evaluated;
 - c) where the proposal involves the spending of any money of the BCA, the cost, set out item-wise with the amount for each item and without any lump-sum or unidentified head, the budget head and the funds available;
 - d) for any purchase or engagement, at least 3 comparable quotations or the tender record, as applicable; and
 - e) any conflict of interest of the persons proposing or deciding it, as required by Section 8.
- 6.2. Every proposal shall be sent as a single PDF file, with the CEO and the Secretary, and, where the proposal involves the spending of any money of the BCA, the GM, Accounts, copied on the email, compiled in the following order: first, the Schedule, duly filled in and signed, stating what the file contains, including who requested the matter, who approved it at each level, where applicable, the review of the GM, Accounts and the availability of funds, and who shall carry out the proposal and in what manner; next, the office notings, bearing the name, designation and signature of each official who requested, examined or approved the matter at each level; next, where the proposal involves the spending of any money of the BCA, the noting of the GM, Accounts under Section 7, recording that he has examined the request, the office notings and the supporting documents, and signed with his name and designation and the date and time of signature; and lastly, all supporting documents, such as bills, invoices, vouchers, quotations and booking records, each marked as an annexure. Every annexure referred to in the file shall be enclosed with it.
- 6.3. Every proposal shall set out at least 3 options, marked A, B and C, with the effect of each, and where 3 options are not possible, as many options as possible. The last option shall always be left blank for any other direction that the Administrator may wish to give, and the Administrator will mark the option he approves or record his own direction.
- 6.4. A complete proposal will ordinarily be decided within 7 days of its receipt, and an urgent proposal, where the urgency is shown, within 48 hours; an incomplete proposal will be returned. An approval extends only to what is approved and lapses if it is not acted upon within 3 months, and any change to an approved proposal requires fresh approval. No expense incurred or committed without prior approval shall be regularised by a general

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post-facto approval, and each such expense shall be placed before the Administrator under this Section, with an explanation and the name of the official who authorised it.

- 6.5. Every legal notice, summons or proceeding received by the BCA shall be sent to the Administrator within 3 days of its receipt.

7. Scrutiny by the GM, Accounts

- 7.1. Every proposal, decision or payment by which any money of the BCA is to be spent, including every purchase, expense, bill, invoice, salary sheet and payslip, shall be examined and signed by the concerned official(s) and the GM, Accounts, who shall certify the genuineness, desirability, and necessity of the expense and further certify that he has checked the documents, before it is acted upon or placed before the Administrator. By his signature, the GM, Accounts certifies that he has checked the supporting documents, that the rates are reasonable, that funds are available under the budget head concerned, and that tax has been deducted and GST complied with wherever applicable.
- 7.2. A matter of up to ₹15,000 in a single instance shall be dealt with under the existing norms of the BCA and the standing approval once the GM, Accounts, has reviewed and signed the documents, and any other matter above ₹15,000 shall be placed before the Administrator under Section 6 only after such review and signature, together with the observations, if any, of the GM, Accounts.
- 7.3. Every payment file shall record in clear terms the reason for the payment, the options or alternatives evaluated and the reason for the choice made, and the approval under which the payment is made.
- 7.4. The GM, Accounts shall also:
- a) maintain a register of vendors, with the PAN, GST registration and bank account details of each vendor verified before the first payment to it;
 - b) ensure that no bill or invoice is paid twice;
 - c) ensure that every advance given for a tour, camp or event is settled with bills within 7 days of its completion, and that no fresh advance is given to a person who has an unsettled advance;
 - d) ensure that every article purchased is entered in a stock or asset register and in the inventory of assets under paragraph 10.4;
 - e) maintain a register of every payment of up to ₹15,000, recording the date, the payee, the purpose, the amount and the official who requested it, and send the register to

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the Administrator with the monthly report of the CEO, arranged both by payee and by requesting official; and

- f) send to the Administrator, with the monthly report of the CEO, a bank reconciliation statement signed by him.

7.5. Where the GM, Accounts declines to sign a proposal or payment, it shall not be acted upon and shall be placed before the Administrator with his written reasons. The GM, Accounts shall report directly to the Administrator any irregularity, or any pressure to clear a proposal or payment, that comes to his notice, and he shall be answerable for what he certifies. His duties shall not be curtailed, nor shall he be transferred or removed, without the express permission of the Administrator during his tenure of appointment.

8. Conflict of interest

8.1. The provisions on conflict of interest in Rule 41 apply throughout the BCA. Every office bearer, Executive Member, committee member, the CEO, every manager and employee, and every person acting for the BCA shall disclose in writing, through the Secretary, any conflict of interest, whether actual or potential, direct or indirect, including one arising through a relative, partner or close associate, within 15 days of the conflict arising or coming to his or her knowledge, and shall keep away from the matter concerned.

8.2. No contract shall be made with an entity in which any such person, or a relative, partner or close associate of that person, has an interest, unless the interest has been fully disclosed and the Administrator has given specific approval.

8.3. Any failure to disclose, partial disclosure or suppression of a conflict of interest will be dealt with strictly. Under Rule 41(2), such a failure renders the person liable to disciplinary action, which may include termination and removal without benefits, and the Administrator will ensure that action follows under Rules 41 and 42 and will place serious cases before the Court.

9. Money and payments

9.1. Every payment shall be made electronically to the payee's own bank account, except petty expenses of up to ₹5,000 per payment, which may be paid in cash and shall be entered in a petty cash book with vouchers.

9.2. The bank accounts of the BCA shall be operated only by 2 authorised signatories designated under Rule 24(2), and the bank account of the Governing Council only as provided in Rule 30(5).

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- 9.3. No payment shall be made unless it is covered by an approval, has been signed by the GM, Accounts, in the manner stated above and is supported by an invoice, the work order or contract, and proof of delivery or of the service rendered, and tax shall be deducted at source and GST complied with wherever applicable.
- 9.4. All receipts shall be deposited in the bank accounts of the BCA, and the Treasurer shall keep true accounts of all receipts, payments, assets and liabilities (Rules 9(5) and 37(B)). The CEO shall ensure that every payment above ₹2.50 lakh, and every tender and notice, is uploaded on the website of the BCA as required by Rule 40.
- 9.5. For the purpose of the limit of ₹15,000 in this SOP, all payments made within any period of 30 days to the same payee, or for the same purpose, item or event, other than payments covered by a standing approval granted under paragraph 4.2, shall be treated as a single transaction, and where their total exceeds ₹15,000, the matter shall require specific approval under Section 6. Vendors that share a PAN, GST registration, bank account, address or telephone number, or a proprietor, partner or director, shall be treated as one payee for this purpose.
- 9.6. Articles and services purchased repeatedly, such as cricket balls, kit, stationery, refreshments and transport, shall be procured under a rate contract for the year or the season, approved by the Administrator on a proposal supported by quotations, and repeat orders shall be placed only under that rate contract.
- 9.7. The official who requests a purchase, the official who makes the purchase and the official who certifies the receipt of the article or service shall be different persons.
- 9.8. Splitting a payment, or using related vendors, to avoid any monetary limit in this SOP shall be a breach of paragraph 7 of the order dated 16.09.2026. The amount concerned shall be recoverable from the officials responsible, in addition to disciplinary action and a report of the breach to the Court.
- 9.9. The Administrator may at any time call for the vouchers and supporting documents of any period, and may ask the Auditor to examine any payment (Rule 36(2)).
- 10. Meetings, reports and records**
- 10.1. The notice and agenda papers of every meeting of the Committee of Management, and every resolution by circulation, shall be sent to the Administrator at the same time as to the Executive Members (Rule 17(7) and (9)), and the Administrator may attend the meeting or depute a representative to attend as an observer. The draft minutes shall be sent to him within 7 days of the meeting (Rule 17(10)), and any decision requiring approval shall be

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recorded as subject to approval and shall not be implemented until approved. The same procedure shall apply to meetings of the General Body.

- 10.2. The monthly report of the CEO under Rule 26(21) shall be sent to the Administrator by the 10th of the following month, and shall state the receipts and payments, the bank balances, the payments made under the standing approval, the payments above ₹15,000 with the reference of the approval for each, and the legal notices received.
- 10.3. The Secretary shall maintain an Approval Register of all proposals and decisions and shall preserve all records of the BCA (Rule 9(3)(c)), and no record relating to membership, affiliation, elections, accounts or meetings shall be destroyed or altered.
- 10.4. The inventory of all assets in the possession of the BCA, which the BCA already maintains, shall be digitised and uploaded on the website of the BCA within 15 days of this SOP. Thereafter, the latest version of the inventory shall be uploaded every quarter, within 7 days of the end of the quarter, and every earlier upload shall remain on the website, undisturbed and accessible, alongside the latest version. The CEO shall ensure compliance with this paragraph.

11. Information to be furnished

- 11.1. Within 15 days of the receipt of this SOP through email, the Secretary shall furnish to the Administrator the composition of the Committee of Management and all committees with their tenures; the list of staff with designation and emoluments (with the particulars required by paragraph 4.2); the bank accounts, balances and signatories, and the fixed deposits and investments; the budget for 2026-27 and the audited accounts for 2024-25 and 2025-26, or their status; the contracts in force, pending liabilities and pending legal proceedings; the minutes of meetings held since 01.04.2025; the tournament calendar for 2026-27 with estimated expenditure; and the official email addresses of the office bearers, Executive Members and the CEO, at which communications of the Administrator shall be treated as served (Rule 45).

12. Membership and affiliation

- 12.1. Until the verification is complete, the BCA shall not admit, remove, recognise or derecognise any Member, act on any change in the clubs of a DCA, or constitute any ad-hoc committee, without specific approval, and every application or complaint on these matters shall be sent to the Administrator within 7 days of its receipt.

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13. Selection trials and camps

- 13.1. Every selection trial and every camp held by or for the BCA shall be notified on the website of the BCA, and to all DCAs via both email and registered post, at least 15 days in advance, stating the date, time, venue, age category, eligibility and the purpose or tournament, so that players can make proper arrangements to attend.
- 13.2. Every selection trial and camp shall be video-recorded in full. Each video file shall be named with the date, time and place of recording, and a register shall record against each file the names of the players, the age category, the purpose or tournament, and the selectors and coaches present. The recordings shall be stored securely, with a backup, for at least 2 years from the date of recording, in a manner that allows any of them to be retrieved readily, and shall not be edited or deleted during that period. The CEO shall be responsible for compliance with this paragraph and shall produce any recording to the Administrator on request.

14. Office of the BCA

- 14.1. Entry to the office of the BCA at Patliputra Colony, Patna, shall be confined to the elected office bearers and Executive Members, paid employees of the BCA, persons retained or professionally engaged by the BCA under valid contracts, and players registered with the BCA or a DCA, besides the Administrator, persons authorised by him, and public officials on duty. No undue outside influence on the working of the BCA shall be tolerated.
- 14.2. CCTV cameras covering the entrances and common areas of the office shall be kept operational at all times, with the recordings preserved for at least 6 months, and a register of visitors shall be maintained at the entrance.

15. Communications with the BCCI

- 15.1. Every communication of the BCA to the BCCI, by email or otherwise, shall be copied to the Administrator at administratorbiharcricquet@gmail.com, and every communication received from the BCCI shall be forwarded to him within 2 days of its receipt.

16. Non-compliance and commencement

- 16.1. Any action taken without the approval required by this SOP shall be in breach of paragraph 7 of the order dated 16.09.2026 passed by the Court in M.A. Nos. 1930-1931 of 2025 in SLP(C) Nos. 21132-21133 of 2025 and shall not be given effect. The Administrator will place any such breach before the Court, and the persons responsible shall be accountable and answerable for it.

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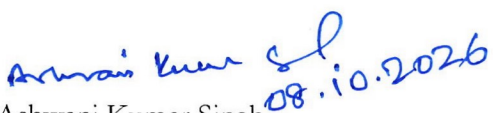
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- 16.2. This SOP shall come into force on 09 October 2026, and the Secretary shall place it before the Committee of Management, circulate it to all Executive Members, the Treasurer and the CEO and various other employees of the BCA, and upload it on the website of the BCA (Rule 40(i)). The Administrator may amend or add to this SOP from time to time by written direction.

Part B: Verification of Clubs

17. Part B to follow

- 17.1. Since paragraph 90 of the Report requires every change to the electoral college to be made strictly in accordance with the constitution of the DCA concerned, Part B will be issued only after the rules of all the DCAs have been received and studied.
- 17.2. Within 5 days of this SOP, the Secretary shall furnish:
- a) the constitution or rules of each of the 38 DCAs,
 - b) the list of clubs of each DCA as per the records of the BCA,
 - c) the electoral rolls of the BCA elections of 2022 and 2025,
 - d) the original records of the 2022 verification exercise, and
 - e) the latest annual updates of each DCA under Rule 5(C).


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Copy to:

1. The President, Bihar Cricket Association.
2. The Secretary, Bihar Cricket Association, for compliance under Section 16.
3. The Treasurer, Bihar Cricket Association.
4. The GM, Accounts, Bihar Cricket Association.
5. The Chief Executive Officer, Bihar Cricket Association.

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Schedule: Format of Proposal

(Section 6)

S. No.	Item	Entry
1.	Proposal No. and date	
2.	Proposed by (name and office)	
3.	Requested and approved at each level by (names and offices, with office notings enclosed)	
4.	Subject	
5.	Reasons for the proposal (clear and complete)	
6.	Cost, budget head and funds available (where applicable)	
7.	Who shall carry out the proposal, and in what manner	
8.	Documents enclosed (quotations, drafts, etc.)	
9.	Conflict of interest of the persons proposing or deciding (details, or "None")	
10.	Options for decision	A. B. C. D. Any other direction of the Administrator:
11.	Certificate of the GM, Accounts, with observations, signature, date and time (where the proposal involves the spending of any money of the BCA)	

*N-15, Basement Floor, Block-N,
Jangpura Extension, New Delhi – 110014*

Ashwani Kumar ✓

Ashwani Kumar Singh
(Former Judge, Patna High Court)
Administrator of the Bihar Cricket Association

S. No.	Item	Entry
12.	Signature of the CEO/Secretary, with date	
13.	Decision of the Administrator	Option approved: ____ Direction, if any:

Ashwani Kumar 

*N-15, Basement Floor, Block-N,
Jangpura Extension, New Delhi – 110014*